



**THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS),  
Sivakasi**

(Affiliated to Madurai Kamaraj University, Reaccredited with "A" Grade by NAAC,  
College with Potential for Excellence by UGC & Mentor Institution under UGC PARAMARSH)

**NAAC SSR Cycle IV (2015-2020)**

**6.4 FINANCIAL MANAGEMENT AND RESOURCE  
MOBILISATION**

**6.4.3 RESOURCE MOBILISATION AND UTILISATION  
STRATEGY**

## **FINANCE COMMITTEE MINUTES**

**2015-2020**



**THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS),  
SIVAKASI – 626 123.**

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College with Potential for Excellence by UGC and Mentor Institution under UGC PARAMARSH)

**2019-2020**

2019-2020

08-07-2019

The finance committee meeting will be held on **10-07-19** in Secretary Room at 10.30a.m.

**Agenda**

- To discuss and allot funds to the aided departments for conducting workshop/ seminar, arranging guest lecture and for the purchase of books.
- To allot funds to Science departments for the purchase of laboratory equipments.
- To discuss and allot Rs.1000 per session as honorarium to resource person (maximum 2 sessions per day) for guest lecture.

**Secretary** : Mrs. A. Aruna

**Principal** : Dr. T.Palaneeswari

**Dean, Academic Affairs** : Dr.C.Devi Arockia Vanitha

**Finance Committee** : Dr. N.Rajathilagam

Dr. K. Sounthara Priya

A. Aruna  
T. Palaneeswari  
COAU  
28/07/19  
N. Rajathilagam  
K. Sounthara Priya



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Date: 10.07.2019

**Minutes of the Meeting**

It is hereby RESOLVED to approve the allotment of funds to the aided departments.

Department	4. Workshop /Seminar (₹)	7. Books (₹)	10. Lab. Equipments (₹)	11. Guest / Visiting Faculty (₹)	Grand Total (₹)
Tamil	6,000	10,000	--	6,000	22,000 ✓
English	8,000	13,000	--	6,000	27,000 ✓
Mathematics	8,000	13,000	--	6,000	27,000 ✓
Physics	15,000	12,000	59,500	5,000	91,500 ✓
Chemistry	20,000	12,000	59,600	6,000	97,600 ✓
Botany	4,000	12,000	53,000	5,000	74,000 ✓
Computer Science	15,000	12,000	--	5,000	32,000 ✓
History	6,000	12,000	--	5,000	23,000 ✓
Commerce	8,000	14,000	--	6,000	28,000 ✓
<b>Total</b>	<b>90,000</b>	<b>1,10,000</b>	<b>1,72,100</b>	<b>50,000</b>	<b>4,22,100</b>

**3. Redesigning courses and development of teaching / learning materials**

To be spent for issue of study materials to the students for the newly introduced courses.

**5. Examination Reforms**

To create updated software/printer regarding the conduct of end semester examination.

**6. Furniture for Office, Classrooms, Library and Laboratories**

To purchase additional chairs and tables for the establishment of Incubation Centre and Dean Office.

**7. Library Equipments**

LED Television 43 inches - Qty – 1

Laptop – Qty – 1



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**9. Extension Activities**

For the activities undertaken by the RRC, SSL, YRC and Extension Activities under Part V.

**10. Office Equipments, Teaching Aids and Laboratory Equipments**

To purchase Audio Visual Teaching Aids for enhancing ICT learning and accounting software for maintaining the accounts.

<b>Audio Visual Teaching Aids</b>	
Department of History	: ₹ 90,000
<b>Laboratory Equipments</b>	
Department of Physics	: ₹ 59,500
Department of Chemistry	: ₹ 59,600
Department of Botany	: ₹ 53,000
<b>Accounting Software</b>	
College Office	: ₹ 62,900

*K. Jambhara R.*  
*S. Rajaratnam*  
Finance Committee

*CPALU*  
Academic Affairs

*T. Palaniasami*  
Principal  
PRINCIPAL  
The Standard Fireworks  
Rajaratnam College  
for Women,  
SIVAKASI



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**2019-2020**

**Meeting - III**

**03-01-2020**

The finance committee meeting will be held on **06-01-2020** in Secretary Room at 10.30a.m.

**Agenda**

- To review the abstract of expenditure for the year ended 31<sup>st</sup> December 2019 of the financial year 2019-2020.
- To reallocate the funds for the Office equipments, teaching aids and laboratory equipment and Workshop and Seminar from the head Furniture for office, classrooms, Library and Laboratories.

**Secretary** : Mrs. A. Aruna

**Principal** : Dr. T. Palaneeswari

**Dean, Academic Affairs** : Dr. C. Devi Arockia Vanitha

**Finance Committee** : Dr. N. Rajathilagam

Dr. K. Sounthara Priya

A. Aruna.  
T. Palaneeswari

Dr. C. Devi Arockia Vanitha

Dr. N. Rajathilagam

K. Sounthara Priya



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06-01-2020

**Minutes of the Meeting**

It is hereby **resolved** to approve the abstract of expenditure for the year ended  
31-12-2019.

**Abstract of Expenditure for the financial year 2019-2020**

S.No.	Major Items	Amount (₹)
1.	Upgradation of syllabus on regular basis making it still oriented with quantifiable outcomes	4,500
2.	Orientation and retraining of teachers	4,500
3.	Redesigning courses and development of teaching/learning material	57,333
4.	Workshop and Seminar	84,097
5.	Examination Reforms	6,485
6.	Furniture for office, classrooms, Library and Laboratories	31,800
7.	Library Equipments, Books/Journals	40,970
9.	Extension Activities	29,624
10.	Office equipments, teaching aids and laboratory equipment	62,900
11.	Guest/Visiting faculty	40,500
12.	Capacity building for teachers	5,000
	<b>TOTAL</b>	<b>3,67,709</b>



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It is resolved to reallocate the funds for the Office equipments, teaching aids and laboratory equipment and Workshop and Seminar from the head Furniture for office, classrooms, Library and Laboratories.

S.No.	Major Items	Actual Budget ₹	Revised Budget ₹
4	Workshop and Seminar	90,000	1,10,000
6	Furniture for office, classrooms, Library and Laboratories	8,60,000	7,45,000
10	Office equipments, teaching aids and laboratory equipment	3,25,000	5,37,500

It is also informed that a bank interest of Rs. 38,765 being credited to UGC Autonomy Grant.

**Members to approve**

Secretary : Mrs. A. Aruna

Principal : Dr. T. Palaneeswari

Dean, Academic Affairs : Dr. C. Devi Arockia Vanitha

Finance Committee : Dr. N. Rajathilagam

Dr. K. Sounthara Priya

A. Aruna  
T. Palaneeswari

C. Devi Arockia Vanitha

N. Rajathilagam

K. Sounthara Priya



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2019-2020

Meeting - IV

07-02-2020

The finance committee meeting will be held on 10-02-2020 in Secretary Room at 11.00a.m.

**Agenda**

- To approve the budget proposal for the forthcoming financial year 2020-2021.

**Secretary** : Mrs. A. Aruna

**Principal** : Dr. T. Palaneeswari

**Dean, Academic Affairs** : Dr. C. Devi Arockia Vanitha

**Finance Committee** : Dr. N. Rajathilagam

Dr. K. Sounthara Priya

A. Aruna

T. Palaneeswari

CDAA

N. Rajathilagam

K. Sounthara Priya





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10-02-2020

**Minutes of the Meeting**

It is hereby **resolved** to approve the budget proposal for the forthcoming financial year 2020-2021.

**Proposed Budget for the financial year 2020-2021**

S.No.	Major Items	Amount (₹)
1.	Upgradation of syllabus on regular basis making it still oriented with quantifiable outcomes	10,000
2.	Orientation and retraining of teachers	15,000
3.	Redesigning courses and development of teaching/learning material	50,000
4.	Workshop and Seminar	2,20,000
5.	Examination Reforms	2,00,000
6.	Furniture for office, classrooms, Library and Laboratories	6,00,000
7.	Library Equipments, Books/Journals	3,00,000
8.	Renovation and Repairs	3,25,000
9.	Extension Activities	30,000
10.	Office equipments, teaching aids and laboratory equipment	3,30,000
11.	Guest/Visiting faculty	1,00,000
12.	Capacity building for teachers	10,000
13.	Development of Area study programme	10,000
	<b>TOTAL</b>	<b>22,00,000</b>

**Members to approve**

**Secretary**

: Mrs. A. Aruna

**Principal**

: Dr. T. Palaneeswari

**Dean, Academic Affairs**

: Dr. C. Devi Arockia Vanitha

**Finance Committee**

: Dr. N. Rajathilagam

Dr. K. Sounthara Priya

A. Aruna  
T. Palaneeswari  
C. Devi Arockia Vanitha  
N. Rajathilagam  
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**2018-2019**

2018-2019

04-07-2018

The finance committee meeting will be held on **06-07-18** in Secretary Room at 10.30a.m.

**Agenda**

- To discuss and allot funds to the aided departments for conducting workshop/ seminar, arranging guest lecture and for the purchase of books.
- To allot funds to Science departments for the purchase of laboratory equipments.

**Secretary** : Mrs. A. Aruna *A. Aruna*  
**Principal** : Dr. T. Palaneeswari *T. Palaneeswari*  
**Dean, Academic Affairs** : Mrs. R. Sudha Periathai *R. Sudha Periathai*  
**Finance Committee** : Dr. B. Deepa *B. Deepa*  
Dr. K. Sounthara Priya *K. Sounthara Priya*



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06-07-2018

**Minutes of the Meeting**

It is hereby **RESOLVED** to approve the allotment of funds to the aided departments.

**Allotment of Autonomy Fund 2018-19**

Department	4. Workshop /Seminar (₹)	7. Books (₹)	10. Lab. Equipments (₹)	11. Guest / Visiting Faculty (₹)	Grand Total (₹)
Tamil	20,000	10,000	--	7,000	37,000
English	20,000	13,000	--	8,000	41,000
Mathematics	20,000	13,000	--	8,000	41,000
Physics	2,000	12,000	75,000	7,000	96,000
Chemistry	2,000	12,000	1,00,000	8,000	1,22,000
Botany	2,000	12,000	70,000	7,000	91,000
Computer Science	2,000	12,000	--	7,000	21,000
History	2,000	12,000	--	7,000	21,000
Commerce	2,000	14,000	--	8,000	24,000
<b>Total</b>	<b>72,000</b>	<b>1,10,000</b>	<b>2,45,000</b>	<b>67,000</b>	<b>4,94,000</b>

**3. Redesigning courses and development of teaching / learning materials**

To be spent for issue of study materials to the students for the newly introduced courses.

**5. Examination Reforms**

To create updated software regarding the conduct of end semester examination.

**6. Furniture for Office, Classrooms, Library and Laboratories**

To purchase additional tables and chairs for the establishment of IT Zone in the library.

To purchase furniture for smart class room.

**7. Library Equipments**

LED Television 65 inches - Qty – 1



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**9. Extension Activities**

For the activities undertaken by the RRC, SSL, YRC and Extension Activities under Part V.

**10. Office Equipments, Teaching Aids and Laboratory Equipments**

To purchase Audio Visual Teaching Aids for enhancing ICT learning.

**Laboratory Equipments**

Department of Physics	: ₹ 75,000
Department of Chemistry	: ₹ 1,00,000
Department of Botany	: ₹ 70,000

**Members to approve**

<b>Secretary</b>	: Mrs. A. Aruna	<i>A. Aruna</i>
<b>Principal</b>	: Dr. T.Palaneeswari	<i>T. Palaneeswari</i>
<b>Dean, Academic Affairs</b>	: Mrs.R.Sudha Periathai	<i>R. Sudha Periathai</i>
<b>Finance Committee</b>	: Dr. B. Deepa	<i>B. Deepa</i>
	Dr. K. Sounthara Priya	<i>K. Sounthara Priya</i>



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2018-2019

Meeting - II

09-01-2019

The finance committee meeting will be held on **11-01-19** in Secretary Room at 10.30a.m.

**Agenda**

- To review the abstract of expenditure for the year ended 31<sup>st</sup> December 2018 of the financial year 2018-19.
- To reallocate the funds for the Renovation and Repairs from the head Workshops/Seminar and Library Equipments, Books/Journals.

Secretary	: Mrs. A. Aruna	<i>A. Aruna</i>
Principal	: Dr. T. Palaneeswari	<i>T. Palaneeswari</i>
Dean, Academic Affairs	: Dr. R. Sudha Periathai	<i>R. Sudha Periathai</i>
Finance Committee	: Dr. B. Deepa	<i>B. Deepa</i>
	Dr. K. Sounthara Priya	<i>K. Sounthara Priya</i>



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11-01-2019

**Minutes of the Meeting**

It is hereby **resolved** that to approve the abstract of expenditure for the year ended  
31-12-2018.

**Abstract of Expenditure the financial year 2018-19**

S.No.	Major Items	Amount (₹)
1.	Upgradation of syllabus on regular basis making it still oriented with quantifiable outcomes	-
2.	Orientation and retraining of teachers	9,000
3.	Redesigning courses and development of teaching/learning material	59,270
4.	Workshop and Seminar	56,098
5.	Examination Reforms	-
6.	Furniture for office, classrooms, Library and Laboratories	-
7.	Library Equipments, Books/Journals	1,55,918
8.	Renovation and Repairs	-
9.	Extension Activities	30,010
10.	Office equipments, teaching aids and laboratory equipment	75,367
11.	Guest/Visiting faculty	61,000
12.	Capacity building for teachers	9,000
13.	Development of Area study programme	-
	<b>TOTAL</b>	<b>4,55,663</b>



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- It is also **resolved** to reallocate the funds for the Renovation and Repairs from the head Workshops/Seminar and Library Equipments, Books/Journals.

S.No.	Major Items	Actual Budget (₹)	Revised Budget (₹)
4.	Workshop and Seminar	1,90,000	70,000
7.	Library Equipments, Books/Journals	3,00,000	2,20,000
8.	Renovation and Repairs	1,50,000	3,50,000

It is also informed that a bank interest of **Rs. 3,375** being credited to UGC Autonomy Grant.

**Members to approve**

**Secretary** : Mrs. A. Aruna *A. Aruna*  
**Principal** : Dr. T. Palaneeswari *T. Palaneeswari*  
**Dean, Academic Affairs** : Dr. R. Sudha Periathai *R. Sudha Periathai*  
**Finance Committee** : Dr. B. Deepa *B. Deepa*  
Dr. K. Sounthara Priya *K. Sounthara Priya*



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2018-2019

Meeting - III

01-02-2019

The finance committee meeting will be held on 04-02-19 in Secretary Room at 11.00a.m.

**Agenda**

- To approve the budget proposal for the forthcoming financial year 2019-2020.

Secretary	: Mrs. A. Aruna	<i>A. Aruna</i>
Principal	: Dr. T. Palaneeswari	<i>T. Palaneeswari</i>
Dean, Academic Affairs	: Dr. R. Sudha Periathai	<i>R. Sudha Periathai</i>
Finance Committee	: Dr. B. Deepa	<i>B. Deepa</i>
	Dr. K. Sounthara Priya	<i>K. Sounthara Priya</i>





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04-02-2019

**Minutes of the Meeting**

It is hereby resolved that approve the budget proposal for the forthcoming financial year 2019-2020.

**Proposed Budget for the financial year 2019-2020**

S.No.	Major Items	Amount (₹)
1.	Upgradation of syllabus on regular basis making it still oriented with quantifiable outcomes	10,000
2.	Orientation and retraining of teachers	15,000
3.	Redesigning courses and development of teaching/learning material	50,000
4.	Workshop and Seminar	90,000
5.	Examination Reforms	1,00,000
6.	Furniture for office, classrooms, Library and Laboratories	8,60,000
7.	Library Equipments, Books/Journals	3,00,000
8.	Renovation and Repairs	3,50,000
9.	Extension Activities	30,000
10.	Office equipments, teaching aids and laboratory equipment	3,25,000
11.	Guest/Visiting faculty	50,000
12.	Capacity building for teachers	10,000
13.	Development of Area study programme	10,000
	<b>TOTAL</b>	<b>22,00,000</b>

**Members to approve**

**Secretary** : Mrs. A. Aruna

*A. Aruna*

**Principal** : Dr. T.Palaneeswari

*T. Palaneeswari*

**Dean, Academic Affairs** : Dr. R.Sudha Periathai

*R. Sudha Periathai*

**Finance Committee** : Dr. B. Deepa

*B. Deepa*

Dr. K. Sounthara Priya

*K. Sounthara Priya*



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2018-2019

Meeting - IV

11-04-2019

The finance committee meeting will be held on **15-04-19** in Secretary Room at 11.00a.m.

**Agenda**

- To review and approve the abstract of expenditure for the financial year 2018-19.

**Secretary** : Mrs. A. Aruna *A. Aruna*  
**Principal** : Dr. T. Palaneeswari *T. Palaneeswari*  
**Dean, Academic Affairs** : Dr. R. Sudha Periathai *R. Sudha Periathai*  
**Finance Committee** : Dr. B. Deepa *B. Deepa*  
Dr. K. Sounthara Priya *K. Sounthara Priya*



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**Minutes of the Meeting**

**15-04-2019**

- It is hereby **resolved** to approve the abstract of expenditure for the financial year 2018-2019 under UGC Autonomy Grant.

**Abstract of Expenditure 2018 - 2019**

S.No.	Major Items	Amount (₹)
1.	Upgradation of syllabus on regular basis making it still oriented with quantifiable outcomes	-
2.	Orientation and retraining of teachers	15,600
3.	Redesigning courses and development of teaching/learning material	59,270
4.	Workshop and Seminar	79,327
5. ✓	Examination Reforms <i>provision</i>	1,49,978
6. ✓	Furniture for office, classrooms, Library and Laboratories	7,37,678
7. ✓	Library Equipments, Books/Journals	2,12,208
8.	Renovation and Repairs	4,65,204
9.	Extension Activities	30,010
10. ✓	Office equipments, teaching aids and laboratory equipment	4,08,968
11.	Guest/Visiting faculty	74,000
12.	Capacity building for teachers	17,000
13.	Development of Area study programme	9,997
	<b>TOTAL</b>	<b>22,59,240</b>

Amount Spent out of UGC Grant	-Rs.16,00,000
Interest amount utilized	- Rs. 59,240
Amount advanced by Management	- Rs. 6,00,000
<b>Total Amount Spent</b>	<b>- Rs.22,59,240</b>

**Members to approve**

<b>Secretary</b>	: Mrs. A. Aruna	<i>A. Aruna</i>
<b>Principal</b>	: Dr. T.Palaneeswari	<i>T. Palaneeswari</i>
<b>Dean, Academic Affairs</b>	: Dr. R. Sudha Periaithai	<i>R. Sudha Periaithai</i>
<b>Finance Committee</b>	: Dr. B. Deepa	<i>B. Deepa</i>
	: Dr. K. Sounthara Priya	<i>K. Sounthara Priya</i>



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**2017-2018**

10 2017-2018

06.07.17

The finance committee meeting will be held on 10.07.17 to revise the proposed budget for the financial year 2017-2018 as per the guidelines of UGC and to discuss on the allotment of funds to the aided departments.

Date : 10.07.17  
Time : 10.30 a.m.  
Venue : Secretary Room.

Agenda

- \* To revise the proposed budget for the financial year 2017-2018 as per the UGC guidelines for Autonomous Colleges 2017.
- \* To discuss and allot funds to the aided departments for conducting workshop/seminar, arranging guest lecture and for purchasing books.
- \* To allot funds to Science departments for the purchase of laboratory equipments.
- \* To spend for renovation work in Chemistry laboratory i.e. to discuss on the nature of renovation to be undertaken.

Secretary : Mrs. A. Aruna A-Aruna

Principal : Dr. D. Sarischa D.Sarischa

Dean, Academic Affairs : Dr. T. Palancessari T.Palancessari

Finance Committee : Mrs. B. Deepa B. Deepa  
Mrs. K. Sowthasa Priya K.Sowthasa Priya



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11

10.07.17

Members Present.

Secretary : Mrs. A. Aruna A. Aruna.  
Principal : Dr. D. Sasireka Sasireka  
Dean, Academic Affairs : Dr. T. Palaneeswari T. Palaneeswari  
Finance Committee : Mrs. B. Deepa B. Deepa  
Mrs. K. Sannthara Praga K. Sannthara Praga

Minutes of the Meeting

As per the "UGC guidelines for Autonomous Colleges 2017", the budget proposed under Autonomy Grant for our college for the financial year 2017-2018 has been REVISED and Approved for Rs. 203,00,000 for having introduced NCC as Non-Major Elective courses with credits under regular curriculum to under-graduate students.

Revised Budget for the financial year 2017-2018

S.No.	Major items	Amount (₹)
11	Guest / Visiting faculty	90,000
2	Orientation and Retraining of teachers	30,000
3	Redesigning courses and development of teaching/ learning material	50,000
4	Workshops/ Seminars	65,000
5	Examination Reforms	1,50,000
10	Office equipments, Teaching Aids and Laboratory equipments	3,00,000
6	Furniture for office, classrooms, library and laboratories	7,75,000
7	Library equipments, Books/ Journals	3,00,000
1	Expenditure on meeting of the Governing Bodies and Committees	2,00,000



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12	Capacity building for teachers	40,000
12	Development of Area Study Programmes	20,000
8	Renovation and Repairs	1,50,000
9	Extension Activities	30,000
<b>TOTAL</b>		<b>22,00,000</b>

It is hereby **RESOLVED** to approve the allotment of funds to the aided departments.

Allotment to Departments

Department	Guest/visiting faculty (₹)	Workshop/Seminars (₹)	Lab. Equipments (₹)	Books (₹)	Grand Total (₹)
Tamil	7,000	2,000	-	10,000	19,000
English	8,000	2,000	-	13,000	23,000
Mathematics	8,000	2,000	-	13,000	23,000
Physics	7,000	2,000	1,00,000	12,000	1,21,000
Chemistry	8,000	2,000	1,00,000	12,000	1,22,000
Botany	10,000	2,000	55,000	12,000	79,000
Comp.Sci.	7,000	2,000	-	12,000	21,000
History	7,000	2,000	-	12,000	21,000
Commerce	8,000	2,000	-	14,000	24,000
<b>TOTAL</b>	<b>70,000</b>	<b>18,000</b>	<b>3,55,000</b>	<b>1,10,000</b>	<b>4,53,000</b>

3. Redesigning courses and development of teaching/learning materials

To be spent for issue of study materials to the students for the newly introduced courses.

5. Examination Reforms

To create updated software regarding the conduct of end semester examination or to buy Gestetner Copyprinter.



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10. Office equipment, Teaching aids and Laboratory equipments.

Department of Physics : Rs. 1,00,000

Department of Chemistry : Rs. 1,00,000

Department of Botany : Rs. 55,000

6. Furniture for Office, Classrooms, library and Laboratories
- To purchase additional tables and chairs for the extended portion of the library
  - To have additional book racks for book material section.
  - To create Non-book material section, CD Racks are to be purchased.

7. Library Equipments  
"RISE" library kiosk - Flood Mount with touch screen system enabled with library software - 1 No.

X Honorarium to Controller of Examinations  
Rs. 5,000 per month.

8. Renovation and Repairs  
To renovate the Chemistry lab for accommodating more instruments.

9. Extension Activities  
For the activities undertaken by the RRC, SSL, YRC and Extension activities under Part V.

As there is no allocation for Honorarium to Controller of Examinations, the honorarium given for the month of April - June has been reimbursed.

Members to approve

Secretary : Mrs. A. Aruna A. Aruna

Principal : Dr. D. Sasiseka D. Sasiseka



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Dean, Academic Affairs : Dr. T. Palancesswari T. Palancesswari  
Finance Committee : Mrs. B. Deepa B. Deepa  
Mrs. K. Sounthara Priya K. Sounthara Priya

06.10.17  
The finance committee meeting will be held on  
09.10.17 to review the abstract of expenditure  
for the half year ended with 30<sup>th</sup> September 2017,  
of the financial year 2017-2018.

Date : 09.10.17  
Time : 10.30 a.m.  
Venue : Secretary Room

Agenda

\* To review the abstract of expenditure for the  
half year ended 30<sup>th</sup> September 2017 of the  
financial year 2017-2018.

Secretary : Mrs. A. Aruna A. Aruna  
Principal : Dr. D. Sasireka D. Sasireka

Dean, Academic Affairs : Dr. T. Palancesswari T. Palancesswari  
Finance Committee : Dr. B. Deepa B. Deepa  
Dr. K. Sounthara Priya K. Sounthara Priya

Members present: 09.10.17

Secretary : Mrs. A. Aruna A. Aruna  
Principal : Dr. D. Sasireka D. Sasireka





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Dean, Academic Affairs : Dr. T. Palanesswari T. Palanesswari

Finance Committee : Dr. B. Deepa B. Dr. -

Dr. K. Sounthara Praga K. Sounthara  
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Minutes of the meeting

It is hereby **RESOLVED** that to approve the abstract of expenditure for the half year ended 30<sup>th</sup> September 2017.

Abstract of Expenditure

S.No	Major items	Amount (₹)
1	Upgradation of syllabus	110176.00
2	Orientation and retraining of teachers	9000.00
3	Redesigning courses and development of teaching / learning material	23310.00
4	Workshop & seminar	50000.00
6	Furniture for Office, Classrooms, Library and Laboratories	100064.00
7	Library equipments, Books / Journals	37870.00
9	Extension Activities	30045.00
11	Guest / Visiting faculty	34000.00
	<b>TOTAL</b>	<b>3,94,465.00</b>

It is also informed that a bank interest of ₹. 22,535 being credited to UGC Autonomy account.

Members to approve

Secretary : Mrs. A. Aruna (3) A. Aruna.

Principal : Dr. D. Saririka D. Saririka



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Dean, Academic Affairs : Dr. T. Palaniceswari T. Palaniceswari

Finance Committee : Dr. B. Deepa B. D.

Dr. K. Sowthara Peiga K. Sowthara  
P-2

Minutes of the meeting

It is hereby **RESOLVED** that to approve the abstract of expenditure for the half year ended 30<sup>th</sup> September 2017.

Abstract of Expenditure

S.No	Major items	Amount (₹)
1	Upgradation of syllabus	110176.00
2	Orientation and retraining of teachers	9000.00
3	Redesigning courses and development of teaching / learning material	23310.00
4	Workshop & seminar	50000.00
6	Furniture for Office, Classrooms, Library and Laboratories	100064.00
7	Library equipments, Books / Journals	37870.00
9	Extension Activities	30045.00
11	Guest / visiting faculty	34000.00
	<b>TOTAL</b>	<b>3,94,465.00</b>

It is also informed that a bank interest of ₹. 22,535 being credited to UGC Autonomy account.

Members to approve

Secretary : Mrs. A. Aruna (3) A - Aruna

Principal : Dr. D. Saririka D. Saririka



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Dean, Academic Affairs : Dr. T. Palanesswari T. Palanesswari

Finance Committee : Dr. B. Deepa B. An-  
Dr. K. Senthara Priya K. Senthara Priya

02.03.18  
The finance committee meeting will be held on  
05.03.18 to review the abstract of expenditure for this  
financial year upto 28.02.18 and to approve the budget  
proposal prepared for the forthcoming year 2018-2019.

Date : 05.03.18

Time : 10.30 a.m.

Venue : Secretary Room

Agenda

- To review the abstract of expenditure for the financial year 2017-2018 upto 28.02.18
- To approve the budget proposal for the forthcoming year 2018-19.

① Secretary : Mrs. A. Azhara A - Azhara  
Principal : Dr. D. Saritha D. Saritha

Dean, Academic Affairs : Dr. T. Palanesswari T. Palanesswari

Finance Committee : Dr. B. Deepa B. An-  
Dr. K. Senthara Priya K. Senthara Priya

05.03.18

Members present

② Secretary : Mrs. A. Azhara A - Azhara  
Principal : Dr. D. Saritha D. Saritha



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Dean, Academic Affairs : Dr. T. Palanceswari T. Palanceswari

Finance Committee : Dr. B. Deepa B. Dr.  
Dr. K. Sowthara Priya K. Sowthara Priya

Minutes of the Meeting

It is hereby resolved to approve the abstract of expenditure for the financial year 2017-2018 upto 28.02.18 except for the amount spent under the head "Upgradation of syllabus on regular basis making it skill oriented with quantifiable outcomes".

Abstract of Expenditure

S.No.	Major items	Amount (₹)
1	Upgradation of syllabus on regular basis making it skill oriented with quantifiable outcomes.	1,10,176
2	Orientalism and Retraining of teachers	20,500
3	Redesigning courses and development of teaching / learning material	50,568
4	Workshops / Seminars	63,740
5	Examination Reforms	1,70,000
6	Furniture for office, classrooms, library and laboratories	7,90,600
7	Library equipments, Books / Journals	3,37,554
8	Renovation and Repairs	2,35,932
9	Extension activities	30,045
10	Office equipments, teaching aids and laboratory equipments	2,23,414
11	Guest / Visiting faculty	87,460
12	Capacity building for teachers	13,500
13	Development of Abca study programme	-
	<b>TOTAL</b>	<b>21,33,489</b>



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As per the new guidelines w.r.t utilization of autonomy grants, the expenditure on Governing Body, Board of studies etc., has been removed and the amount allocated (₹2,00,000) under the head "Upgradation of syllabus on regular basis making it skill oriented with quantifiable outcomes" is reallocated to the heads "Renovation and Repairs" and Furniture for office, classrooms, library and laboratories". Hence, the revised budget for the items are as follows.

S.No	Items	Actual Budget (₹)	Revised Budget (₹)
1	Upgradation of syllabus on regular basis making it skill oriented with quantifiable outcomes	2,00,000	-
6	Furniture for office, classrooms, library and laboratories.	7,75,000	8,90,000
8	Renovation and repairs	1,50,000	2,35,000

It is also informed that a bank interest of ₹ 39,974 being credited to UGC Autonomy account.

The members also resolved to approve the budget for implementation in the forthcoming financial year 2018-19.

Proposed budget for the financial year 2018-19

S.No	Items	Amount (₹)
1	Upgradation of syllabus on regular basis making it skill oriented with quantifiable outcomes	20,000
2	Orientation and Retraining of teachers	30,000



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3.	Redesigning courses and development of teaching / learning material	50,000
4.	Workshops / Seminars	1,90,000
5.	Examination Regime	1,50,000
6.	Furniture for office, classrooms, library and laboratories	2,50,000
7.	Library equipments, books / journals	3,00,000
8.	Renovation and repairs	1,50,000
9.	Extension activities	30,000
10.	Office equipments, teaching aids and laboratory equipments	3,00,000
11.	Guest / visiting faculty	90,000
12.	Capacity building for teachers	20,000
13.	Development of Area study programme	20,000
	<b>TOTAL</b>	<b>16,00,000</b>

16,00,000

Members to approve

③ Secretary : Mrs. A. Amma                      A - Auro  
Principal : Dr. D. Sariseta                      D. Sariseta

Dean, Academic Affairs : Dr. T. Palaniaswari      T. Palaniaswari

Finance Committee : Dr. B. Deepa      B. Deepa  
Dr. K. Sowthara Priya      K. Sowthara Priya

02.04.18

The finance committee meeting will be held on 04.04.18 to review and approve the abstract of expenditure for the financial year 2017-2018 to be forwarded to UGC.

Date : 04.04.18  
Time : 11.00 a.m  
Venue : Secretary Room



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Agenda

- \* To review and approve the abstract of expenditure for the financial year 2017-2018 to be forwarded to UGC.

Secretary : Mrs. A. Aruna

Principal : Dr. (Mrs) D. Sasireka D. Sasireka

Dean, Academic Affairs : Dr. (Mrs) T. Palaniceswari T. Palaniceswari  
Finance Committee : Dr. (Mrs) B. Deepa B. Deepa  
Dr. (Mrs) K. Senthosa Priya Dr. (Mrs) K. Senthosa Priya

04.04.18

Members Present

Secretary : Mrs. A. Aruna A. Aruna

Principal : Dr. (Mrs) D. Sasireka D. Sasireka

Dean, Academic Affairs : Dr. (Mrs) T. Palaniceswari T. Palaniceswari  
Finance Committee : Dr. (Mrs) B. Deepa B. Deepa  
Dr. (Mrs) K. Senthosa Priya Dr. (Mrs) K. Senthosa Priya

Minutes of the meeting

It is hereby resolved to approve the abstract of expenditure for the financial year 2017-2018 under UGC Autonomy grant.

S.No.	Items	Amount (₹)
2.	Orientation and retraining of teachers	23500
3.	Redesigning courses and development of teaching/learning material	50568
4.	Workshops / Seminars	42740



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5.	Examinations Refrime	170000
6.	Furniture for office, classrooms, library and laboratories	999560
7.	Library equipments, Books / Journals	338026
8.	Renovation and Repairs	235932
9.	Extension Activities	30045
10.	Office equipments, teaching Aids and laboratory equipments	223414
11.	Guest / Visiting faculty	99460
12.	Capacity building for teachers	24500
13.	Development of Area study programmes	15623
<b>TOTAL</b>		<b>22,53,368</b>

Amount spent out of UGC grant = ₹ 16,00,000  
Interest amount utilized = ₹ 38,776  
Amount advanced by Management = ₹ 6,00,000  
Amount contributed by Management = ₹ 14,592

Total amount spent = ₹ 22,53,368

Members to approve

Secretary : Mrs. A. Anna A. Anna.

Principal : Dr. (Mrs) D. Sasireka Sasireka

Dean, Academic Affairs : Dr. (Mrs) T. Palaniselvam T. Palaniselvam

Finance Committee : Dr. (Mrs) B. Deepa B. Dr.  
Dr. (Mrs) K. Sowthasa Priya





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**2016-2017**

2016-2017 83

01.07.16

The finance committee meeting will be held on 04.07.16 to discuss on the allotment of funds to the aided departments and to list out the equipments to be purchased.

Date : 04.07.16  
Time : 11.00 a.m  
Venue : Secretary Room.

AGENDA.

- To discuss and allot funds to the aided depts for conducting workshop/seminar, arranging guest lecture and for purchasing books.
- To allot funds to Science Department for the purchase of laboratory equipments.
- To spend for renovation work in Botany laboratory i.e. to discuss on the nature of renovation to be undertaken.

Secretary : Mrs. A. Asuna A. Asuna

Principal : Dr. D. Sarischa D. Sarischa

Deans, Academic Affairs : Dr. T. Palaniaswari T. Palaniaswari  
Mrs. C. Devi Athokia Vanitha C. Devi Athokia Vanitha

Finance Committee :  
Mrs. B. Deepa B. Deepa  
Mrs. K. Sounthara Priya K. Sounthara Priya



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04.07.16

Members present

Secretary : Mrs. A. Aruna A-Arune  
Principal : Dr. D. Saritha D.Saritha

Deans, Academic Affairs : Dr. T. Palanesswari T.Palanesswari  
Mrs C. Devi Anockia Vanitha  
C.D.V.

Finance Committee :  
Mrs. B. Deepa B.D.  
Mrs. K. Sounthara Priya K.Sounthara Priya

Minutes of the meeting.

It is hereby RESOLVED to approve the allotment of funds to the aided departments for conducting workshop / seminars, arranging guest lecture and for purchasing books and laboratory equipments.

III. Redesigning courses and development of teaching/learning materials.

To be spent for issue of study materials to the students for the newly introduced course.

IV. Examination Reforms

To create updated software regarding the conduct of end semester examination.

VI. Office Equipments, Teaching Aids and Laboratory Equipments  
Laboratory Equipments

Department of Physics : Rs. 1,26,000

Department of Chemistry : Rs. 1,00,000

Department of Botany : Rs. 80,000

VII. Furniture for Office, classrooms, library and laboratory

To have additional desks and benches for the increased strength of the students.



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To have additional book racks for book material section  
To create Non-book material section CD racks to be purchased.

VIII. Library Equipments  
Barcode scanner - 2 Qty.

X. Honorarium to Controller of Examinations  
Controller of Examinations Re. 5,000 per month.

XII. Renovation and Repairs not leading to construction of a new building.  
To provide granite top to the existing Botany lab tables.

XIII. Extension Activities  
For the activities undertaken by the RRC, SSH, YRC and Extension activities under part V.

Allotment to Departments

Department	Guest / visiting faculty (Rs)	Workshop/ Seminar (Rs)	Lab. equipments (Rs)	Books (Rs)	Grand Total (Rs)
Tamil	3,000	2,000	-	10,000	15,000
English	4,000	3,000	-	13,000	20,000
Mathematics	3,000	2,000	-	13,000	18,000
Physics	3,000	2,000	1,26,000	12,000	1,43,000
Chemistry	4,000	3,000	1,00,000	12,000	1,19,000
Botany	3,000	2,000	80,000	12,000	97,000



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Computer science	3,000	2,000	-	12,000	17,000
History	3,000	2,000	-	12,000	17,000
Commerce	4,000	3,000	-	14,000	21,000
Library	-	-	30,000	-	30,000
TOTAL	30,000	21,000	3,36,000	1,10,000	4,97,000

Members to approve

Secretary : Mrs. A. Azhara  
Principal : Dr. D. Saravika

Deans, Academic Affairs : Dr. T. Palaniceswari T. Palaniceswari  
Mrs. C. Devi Arockia Vanitha

Finance Committee :  
Mrs. B. Deepa B. An.  
Mrs. K. Samithra Parva K. Sounthara P.

08.08.16

The finance committee meeting will be held on  
10.08.16 to approve the budget proposal prepared  
by the finance committee for the forthcoming year  
2017-2018.

Date : 10.08.16  
Time : 10.30 a.m.  
Venue : Secretary Room



**THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS),  
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Agenda

\* To approve the budget proposal for the forthcoming  
year 2017-2018.

Secretary : Mrs. A. Azma A. Azma  
Principal : Dr. D. Sasileka Sasileka  
Deans, Academic Affairs : Dr. T. Palaniamani T. Palaniamani  
Mrs. C. Devi Anockia Vanitha  
Finance Committee : Mrs. M. Uma Rani M. Uma Rani  
Mrs. B. Deepa B. Deepa  
Mrs. K. Sounthara Priya K. Sounthara Priya

10.08.16

Members present

Secretary : Mrs. A. Azma A. Azma  
Principal : Dr. D. Sasileka Sasileka  
Deans, Academic Affairs : Dr. T. Palaniamani T. Palaniamani  
Mrs. C. Devi Anockia Vanitha  
Finance Committee : Mrs. M. Uma Rani M. Uma Rani  
Mrs. B. Deepa B. Deepa  
Mrs. K. Sounthara Priya K. Sounthara Priya

Minutes of the meeting

It is hereby RESOLVED that to approve the  
budget proposal for the forthcoming financial year  
2017-2018.



**THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS),  
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Proposed Budget for the financial year 2017-2018

S.No.	Major items	Amount (Rs.)
I	Guest / Visiting faculty	50000
II	Orientaton and retaining of teachers	30000
III	Redesigning courses and development of teaching/ learning material	60000
IV	Workshops / Seminars	30000
V	Examination Refere	60000
VI	Office equipments, Teaching aids and Laboratory equipments	500000
VII	furniture for office, classrooms, library and laboratories	630000
VIII	Library Equipments, Books / Journals	200000
IX	Expenditure on meeting of the Governing Bodies and Committees	150000
X	Honourarium to the Controller of Examinations	60000
XI	Renovation and Repairs	200000
XII	Extension Activities	30000
	<b>TOTAL</b>	<b>2000000</b>

Members to approve

Secretary : Mrs. A. Azma  
Principal : Dr. D. Suresha

A. Azma  
D. Suresha

Deans, Academic Affairs : Dr. T. Palanesswari T. Palanesswari  
Mrs. C. Devi Anockia Vanitha  
C. Devi Anockia Vanitha

Finance Committee : Mrs. M. Uma Rani M. Uma Rani  
Mrs. B. Deepa B. Deepa  
Mrs. K. Sannitha Priya K. Sannitha Priya



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03.10.16

The finance committee meeting will be held on 06.10.16 to review the abstract of expenditure for the half year ended 30th September 2016, of the financial year 2016-2017.

Date : 06.10.16

Time : 11.00 a.m.

Venue : Secretary Room

Agenda

\* To review the abstract of expenditure for the half year ended 30.09.2016 of the financial year 2016-17.

Secretary : Mrs. A. Azhara  
Principal : Dr. D. Sariseta

A. Azhara

D. Sariseta

Deans, Academic Affairs : Dr. T. Palaniaswari T. Palaniaswari  
Mrs. C. Devi Arackia Vanitha V

Finance Committee : Mrs. M. Uma Rani M. Uma Rani  
Mrs. B. Deepa B. Deepa

Mrs. K. Sounthara Prinja K. Sounthara Prinja

06.10.16

Members present:

Secretary : Mrs. A. Azhara  
Principal : Dr. D. Sariseta

A. Azhara

D. Sariseta

Deans, Academic Affairs : Dr. T. Palaniaswari T. Palaniaswari  
Mrs. C. Devi Arackia Vanitha V

Finance Committee : Mrs. M. Uma Rani M. Uma Rani



**THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS),  
SIVAKASI - 626 123.**

(Affiliated to Madurai Kamaraj University, Re-accredited with A Grade by NAAC,  
College with Potential for Excellence by UGC and Mentor Institution under UGC PARAMARSH)

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Mrs. B. Deepa B. Dr.  
Mrs. K. Sounthara Priya K. Sounthara Dr.

MINUTES OF THE MEETING

It is hereby **RESOLVED** that to approve the abstract of expenditure for the half year ended 30.09.16.

Abstract of Expenditure

S.No.	Major item	Amount (Rs.)
I	Guest / Visiting faculty	34150
II	Orientation and Retraining of teachers	8750
III	Redesigning of Courses and development of teaching / learning materials	54075
IV	Workshops / Seminars	20500
VIII	Library equipments, books / journals	131207
IX	Expenditure on meeting of the Governing bodies	34862
X	Honorarium to the Controller of Examinations	25000
XIII	Extension Activities	29862
	<b>TOTAL</b>	<b>3,38,406</b>

It is also informed that a bank interest of Rs. 27082 being credited to UGC Autonomy account.

Members to approve

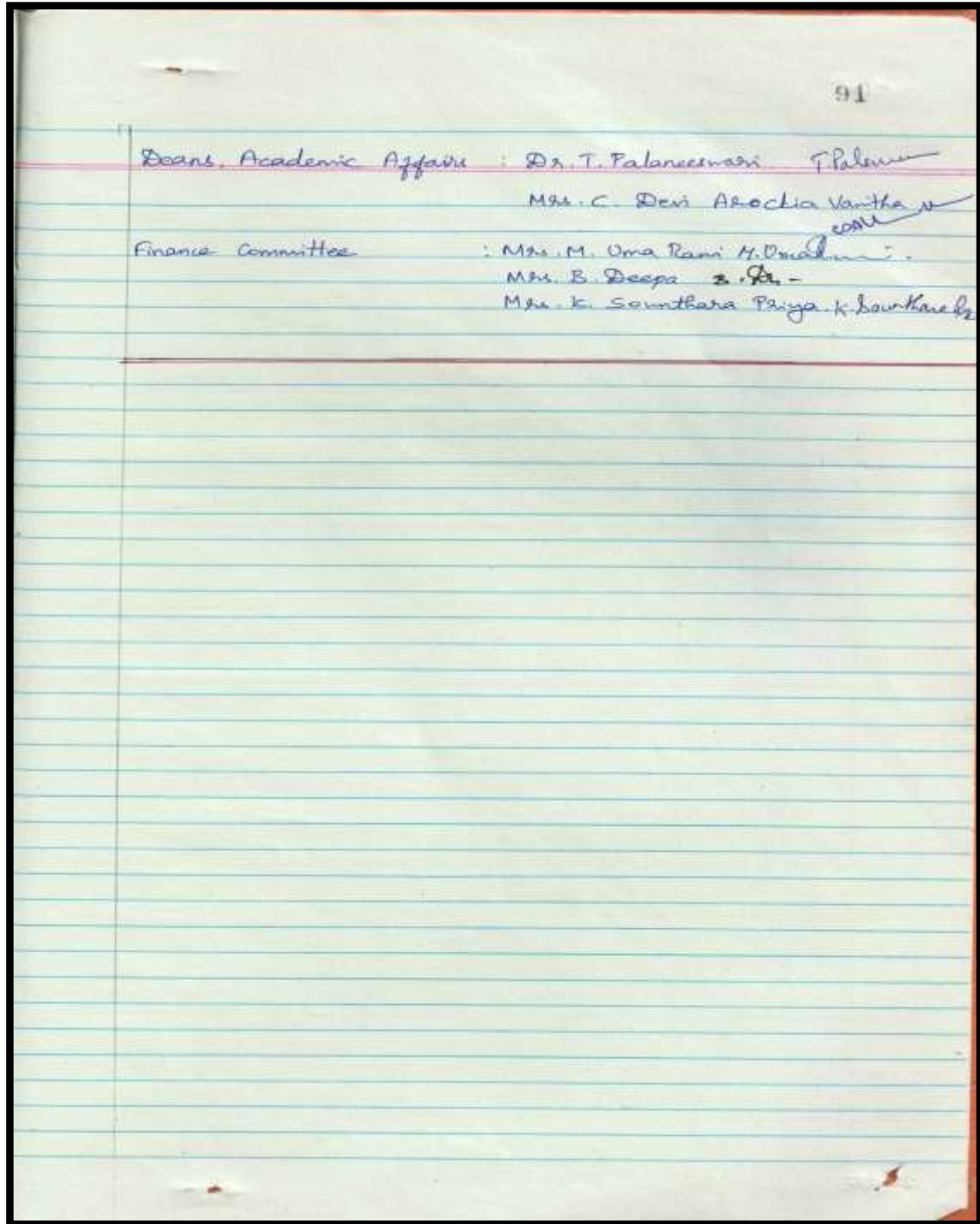
Secretary : Mrs. A. Azhina A. Azhina  
Principal : Dr. D. Sariseta Dr. Sariseta





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05.01.17

The finance committee meeting will be held on 07.01.17 to review the abstract of expenditure for the year ended 31<sup>st</sup> December 2016 of the financial year 2016-2017.

Date : 07.01.17  
Time : 10.30 a.m.  
Venue : Secretary Room

AGENDA

\* To review the abstract of expenditure for the year ended 31<sup>st</sup> December 2016 of the financial year 2016-2017.

Secretary : Mrs. A. Azuna  
Principal : Dr. D. Sarisaka

A - Acuro  
Basirah

Deans, Academic Affairs : Dr. T. Palanesswari T. Palanesswari  
Ms. C. Devi Arackia Vanitha

COAU

Finance Committee : Mrs. M. Uma Rani H. D. D. S.  
Mrs. B. Deepa P. S.  
Mrs. K. Senthosa Periya K. Senthosa P. S.

07.01.17

Members Present

Secretary : Mrs. A. Azuna  
Principal : Dr. D. Sarisaka

A - Acuro  
Basirah

Deans, Academic Affairs : Dr. T. Palanesswari T. Palanesswari  
Ms. C. Devi Arackia Vanitha

COAU



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Finance Committee : Mrs. M. Uma Rani *M. Uma Rani*  
Mrs. B. Deepa *B. Deepa*  
Mrs. K. Sounthara Praya *K. Sounthara Praya*

Minutes of the Meeting

It is hereby RESOLVED that to approve the abstract of expenditure for the year ended 31.12.16.

Abstract of Expenditure

S.No.	Major item	Amount (₹)
I	Guest / visiting faculty	36150
II	Orientation & Retaining of teachers	25150
III	Redesigning of Courses and development of teaching / learning materials	54075
IV	Workshops & Seminars	28500
VI	Office equipments, Teaching aids & laboratory equipments	135613
VIII	Library equipments, Books / Journals	163980
IX	Expenditure on meeting of the Governing bodies	34862
X	Honorarium to the Controller of Examinations	40000
XIII	Extension Activities	29862
	TOTAL	5,48,192

Members to approve

Secretary : Mrs. A. Azhara *A. Azhara*  
Principal : Dr. D. Sasireka *D. Sasireka*

Deans, Academic Affairs : Dr. T. Palaniammal *T. Palaniammal*  
Mrs. C. Devi Arachia Vanitha *C. Devi Arachia Vanitha*  
CPAU *CPAU*



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Finance Committee : Mrs. M. Uma Rani H. Unalini  
Mrs. B. Deepa B. Dn.  
Mrs. K. Senthosa Priya K. Senthosa Priya

The finance committee meeting will be held on <sup>22.02.17</sup> 24.02.17 to approve the budget proposal prepared by the finance committee for the implementation in the forthcoming year 2017-2018.

Date : 24.02.17  
Time : 11.00 a.m.  
Venue : Secretary Room.

AGENDA

✓ To approve the budget proposal for the forthcoming year 2017-2018.

Secretary : Mrs. A. Aruna A. Aruna  
Principal : Dr. D. Sasireka D. Sasireka

Deans, Academic Affairs : Dr. T. Palancessari T. Palancessari  
Dr. C. Devi Arackia Vanitha C. Devi Arackia Vanitha

Finance Committee : Mrs. M. Uma Rani H. Unalini  
Mrs. B. Deepa B. Dn.  
Mrs. K. Senthosa Priya K. Senthosa Priya

Members present <sup>24.02.17</sup>  
Secretary : Mrs. A. Aruna A. Aruna  
Principal : Dr. D. Sasireka D. Sasireka

Deans, Academic Affairs : Dr. T. Palancessari T. Palancessari  
Dr. C. Devi Arackia Vanitha C. Devi Arackia Vanitha



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Finance Committee : Mrs. M. Uma Rani K. O. S. S. S.

Mrs. B. Deepa B. Ph.

Mrs. K. Sankarasa Priya K. Sankarasa Priya

Minutes of the meeting

It is hereby **RESOLVED** that to approve the budget for implementation in the forthcoming year 2017-2018.

Proposed Budget for the financial year 2017-2018

S.No	Major Items	Amount (₹)
I	Guest / Visiting faculty	50000
II	Orientation and retraining of teachers	30000
III	Redesigning courses and development of teaching / learning material	50000
IV	Workshops / Seminars	30000
V	Examination Refrme	50000
VI	Office equipments, Teaching aids and laboratory equipments	400000
VII	Furniture for office, classrooms, library and laboratories	750000
VIII	Library equipments, Books / Journals	200000
IX	Expenditure on meeting of the Governing Bodies and Committees	150000
X	Honourarium to the Controller of Examinations	60000
XII	Renovation and Repairs	200000
XIII	Extension Activities	30000
	<b>TOTAL</b>	<b>3000000</b>

Members to approve

Secretary : Mrs. A. Azhara

Principal : Dr. D. Sarinika

A. Azhara

Dr. Sarinika



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Deans, Academic Affairs : Dr. T. Palancesswari T. Palancesswari  
Dr. C. Devi Anockia Vanitha  
COA

Finance Committee : Mrs. M. Uma Rani M. Uma Rani  
Mrs. B. Deepa B. Deepa  
Mrs. K. Soubhara Priya K. Soubhara Priya

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04.04.17

The finance Committee meeting will be held on  
06.04.17 to Review and approve the abstract of  
expenditure for the financial year 2016-2017 to be  
forwarded to UGC.

Date : 06.04.17  
Time : 10.30 a.m.  
Venue : Secretary Room

AGENDA

✓ To review and approve the abstract of expenditure  
for the financial year 2016-2017 to be forwarded  
to UGC.

Secretary : Mrs. A. Asha A. Asha  
Principal : Mrs. D. Sasiseka D. Sasiseka

Deans, Academic Affairs : Dr. T. Palancesswari T. Palancesswari  
Dr. C. Devi Anockia Vanitha  
COA

Finance Committee : Mrs. M. Uma Rani M. Uma Rani  
Mrs. B. Deepa B. Deepa  
Mrs. K. Soubhara Priya K. Soubhara Priya

06.04.17

Members Present:

Secretary : Mrs. A. Asha A. Asha  
Principal : Dr. D. Sasiseka D. Sasiseka



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Deans, Academic Affairs : Dr. T. Palaniasami T. Palaniasami  
Dr. C. Devi Arockia Vanitha

Finance Committee : Mrs. M. Uma Rani #Dharmini  
Mrs. B. Deepa S. D.  
Mrs. K. Senthosa Prinja K. Senthosa Pr

Minutes of the Meeting

It is hereby **RESOLVED** that to approve the abstract of expenditure for the financial year 2016-2017 under UGC - Autonomy Grant.

S.No.	Major items	Amount (₹)
I	Guest / Visiting faculty	58650
II	Orientalism and Retraining of Teachers	28050
III	Redesigning courses and development of teaching / learning material	54075
IV	Workshops / Seminars	42500
V	Examinations Refunds	53100
VI	Office Equipments, teaching aids and laboratory equipments	677508
VII	Furniture for office, classrooms, library and laboratories	691750
VIII	Library equipments, Books / Journals	232922
IX	Expenditure on Meeting of the Governing Bodies & Committees	39862
X	Honorariums to Controller of Examinations	60000
XI	Renovation and Repairs	99495
XII	Extension Activities	29862
	<b>TOTAL</b>	<b>2067774</b>



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Amount spent out of UGC grant	- ₹ 16,00,000
Interest amount utilized	- ₹ 52,002
Amount advanced by Management	- ₹ 4,00,000
Amount contributed by Management	₹ 15,774
<b>Total Amount spent</b>	<b>- ₹ 20,67,774</b>

Members to approve

Secretary	: Mrs. A. Aruna	A - Aruna
Principal	: Dr. D. Sasireka	D Sasireka
Deans, Academic Affairs	: Dr. T. Palanesswari	T. Palanesswari
	Dr. C. Devi Arockia Vanitha	Dr. C. Devi Arockia Vanitha
Finance Committee	: Mrs. M. Uma Rani H. Umad	Mrs. M. Uma Rani H. Umad
	Mrs. B. Deepa B. Dh	Mrs. B. Deepa B. Dh
	Mrs. K. Sumanthara Priya K. Sumanthara Priya	Mrs. K. Sumanthara Priya K. Sumanthara Priya





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2015-  
2016

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7<sup>th</sup> Jan 2015

Members Present

Secretary : Mrs. A. Aruna A. Aruna

Principal : Dr. D. Sasiraka D. Sasiraka

Deans, Academic Affairs : Dr. T. Palaniaswari T. Palani-  
Mrs. K. Pannalal E. Pannalal

Finance Committee : Mrs. M. Uma Rani M. Umairani  
Mrs. K. Sounthara Priya K. Sounthara Priya

Minutes of the Meeting

It is hereby RESOLVED that to approve the abstract of expenditure for the three quarters ended 31<sup>st</sup> Dec 2014 for the financial year 2014-15 under UGC Autonomy Grant.

Abstract of Expenditure

	Rs
1. Guest / Visiting Faculty	123900
2. Orientation and Retaining of teachers	17810
3. Redesigning courses and Development of teaching / learning material	53353
4. Workshops / Seminars	53100
5. Examination Reforms	13591
6. Office Equipments/ Teaching and Lab Laboratory Equipments	321735
7. Furniture for Office, Classrooms, Library and Laboratory	448051
8. Library Equipments, Books/ Journals	132332
9. Expenditure for meeting & Conveyance Books and Meetings	44054
10. Honorarium to the Controller of Examinations	64000
13. Extension Activities	25020
<b>TOTAL</b>	<b>1296726</b>



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It is also RESOLVED that to buy LED TV 35"  
as a teaching aid to the Department of Commerce.

Members to Approve :

Secretary : Mrs. A. Aruna A. Aruna

Principal : Dr. D. Sasireka D. Sasireka

Deans, Academic Affairs : Dr. T. Palaniveswari T. Palani  
Mrs. E. Ponnmalai E. Ponnmalai

Finance Committee : Mrs. M. Uma Rani M. Umadevi  
Mrs. K. Sounthara Devi K. Sounthara Devi

9<sup>th</sup> Nov. 2015

The finance committee meeting will be held on  
11<sup>th</sup> Nov. 2015 to prepare budget for the forthcoming  
financial year 2015-16 for the UGC Grant under autonomy  
and inform the members the funds released by UGC for the  
financial year 2013-14 and for the financial year 2015-16  
under UGC Autonomy Grant.

Date : 11<sup>th</sup> Nov. 2015

Time : 11 a.m.

Venue : Secretary Room

AGENDA

• To prepare budget for the financial year 2015-16  
under UGC Autonomy Grant

• To inform the funds released by UGC for the financial  
year 2013-14 and for the financial year 2015-16.



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Secretary : Mrs. A. Aruna A. Aruna

Principal : Dr. D. Sasiseka D. Sasiseka

Deans, Academic Affairs : Dr. T. Palanesswari T. Palani  
Mrs. E. Ponnalar E. Ponnalar

Finance Committee : Mrs. M. Uma Rani M. Umashini  
Mrs. K. Sowthara Priya K. Sowthara Priya

11<sup>th</sup> Mar. 2015

Members Present :

Secretary : Mrs. A. Aruna A. Aruna

Principal : Dr. D. Sasiseka D. Sasiseka

Deans, Academic Affairs : Dr. T. Palanesswari T. Palani  
Mrs. E. Ponnalar E. Ponnalar

Finance Committee : Mrs. M. Uma Rani M. Umashini  
Mrs. K. Sowthara Priya K. Sowthara Priya

MINUTES OF THE MEETING

It is informed to the members that UGC has released the following amounts to the College :

Financial year 2013-14 - Amount sanctioned Rs. 295609/-

Financial year 2015-16 - Amount sanctioned Rs. 1600000/-

Bank Interest credited to Autonomy Fund Account - Rs. 28000/-



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It is hereby **RESOLVED** to approve the budget prepared by the finance committee for the financial year 2015-16 for the UGC Autonomy Grant.

Budget for the financial year 2015-16.

Items	Amount Rs.
1. Guest / Visiting Faculty	80000
2. Orientation and Retraining of Teachers	20000
3. Redesigning Courses and Development of Teaching / Learning Material	40000
4. Workshops / Seminars	49000
5. Examination Expenses	50000
6. Office Equipments, Teaching aids and Laboratory Equipments	550000
7. Furniture for Office, Classrooms, Library and Laboratories	400000
8. Library Equipments, Books / Journals	250000
9. Expenditure on Meeting of the Governing Body and Committees	60000
10. Honorarium to the Controller of Examinations	96000
11. Renovation and Repairs not leading to construction of a New Building	375000
12. Extension Activities	50000
<b>TOTAL</b>	<b>2000000</b>



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It is also hereby **RESOLVED** that to complete the renovation and repairs under construction (built in cubboards to keep the equipments) in the Botany Laboratory by the end of March 2015 and to send Utilization Certificate to U.G.C for the Autonomy Grant by April 2015.

Members to Approve

Secretary : Mrs. A. Anura

A. Anura

Principal : Dr. D. Sasireka

Sasireka

Deans Academic Affairs : Dr. T. Palaniaswami

T. Palaniaswami

Mrs. E. Ponnalal

E. Ponnalal

Finance Committee : Mrs. M. Uma Rani

M. Uma Rani

Mrs. K. Sankhaya Priya

K. Sankhaya Priya



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2015-2016.

28.6.2015

The finance committee meeting will be held on 13<sup>th</sup> June 2015 to discuss on the allotment of funds to the aided departments and to list out the equipments to be purchased for office and laboratories.

Date : 13<sup>th</sup> June 2015

Time : 11 a.m.

Venue : Secretary Room

AGENDA

- To discuss and allot funds to the aided department for conducting work shop / seminar, arranging guest / visiting faculty and for purchasing books.
- To conduct workshop on professional English course and to organise faculty development programme.
- To allot funds to Science Department for the purchase of laboratory equipments and to purchase office equipments.
- To spend for renovation work in Botany Laboratory & i.e. to discuss on the nature of renovation to be undertaken.
- To review the utilisation certificate sent to SERO, UGC, Hyderabad for the financial year 2014-15.

Secretary : Mrs. A. Prasa

A. Arso

Principal : Dr. D. Sasireka

D. Sasireka

Deans, Academic Affairs : Dr. T. Palaniaswari  
Mrs. E. Ponnala

T. Palaniam  
E. Ponnala

Finance Committee : Mrs. M. Uma Rani

M. Umamaheswari

Mrs. K. Sounthara Priya

K. Sounthara Priya



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15<sup>th</sup> June 2015

Members Present :

Secretary : Mrs. A. Akuma A. Akuma

Principal : Dr. D. Sastrika D. Sastrika

Deans, Academic Affairs : Dr. T. Palanesswari T. Palanesswari  
Mrs. E. Ponnalar E. Ponnalar

Finance Committee : Mrs. M. Uma Devi M. Uma Devi  
Mrs. K. Sankaralakshmi K. Sankaralakshmi

MINUTES OF THE MEETING

It is hereby RESOLVED to approve the allotment of funds to the aided departments for conducting workshop/ seminars, arranging guest/visiting faculty and for purchasing books and laboratory equipments.

V Orientation and Retraining of Teachers:

I.B.A.C to organise faculty development programmes

- One day counselling Programme
- Two days workshop on Professional English.

V Redesigning courses and development of teaching/learning materials  
To be spent for issue of study materials to the students for the newly introduced courses.

IV Examination Systems:

To create updated software regarding the conduct of end semester examination.

VI Office Equipments, Teaching Aids and Laboratory Equipments:

Office Equipment:

To purchase colour Digital Photo Copier to issue colour photograph of the candidates for the office of the controller of examination.



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Laboratory Equipments:

• Allotment to departments:

Department of Physics : Rs. 50,000  
 Department of Chemistry : Rs. 75,000  
 Department of Botany : Rs. 50,000

VII Furniture for Office, Classrooms, Library and Laboratories:

To have additional desks and benches for the increased strength of the students

Memorandum to Controller of Examinations:

Controller of Examinations Rs. 5000/- p.m.  
 Deputy Controller of Examinations Rs. 3000/- p.m.

XII Renovation and Repair not leading to Construction of new building

• Bifurcation of existing Botany Laboratory into Botany and Zoology laboratory for enabling the better laboratory work by the students with temporary divider.  
 • Built-in shelves to the existing Botany laboratory tables

XIII Extension Activities

To conduct self-employment courses to the socially and economically weaker section of the society.

Allotment to Departments

	Dept ment	Guest/ Visiting Faculty	Workshop/ Seminar	Lab Equipments	Books	Grand Total
	Rs.	Rs.	Rs.	Rs.	Rs.	
	3000	2000	-	15000	20000	
English	4000	3000	-	14000	21000	
Mathematics	3000	2000	-	2000	13000	
Physics	3000	2000	50000	8000	63000	
Chemistry	4000	3000	75000	9000	91000	
Botany	3000	2000	50000	13000	68000	
Comp. E.	3000	2000	-	8000	13000	
History	3000	2000	-	8000	13000	
Phy. Edn.	-	-	-	2000	2000	
Co-curricular	4000	3000	-	15000	21000	
Library	-	-	30000	3000	33000	
<b>Total</b>	<b>30000</b>	<b>21000</b>	<b>205000</b>	<b>105000</b>	<b>361000</b>	





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The finance committee reviewed the abstract of  
utilisation certificate issued for the abstract of expenditure  
of Autonomy Fund for the financial year 2014-15.

S.No	Major Items	Total Rs.
I	Guest/Visiting Faculty	117350
II	Orientation and Retraining of Teachers	27500
III	Redesigning Courses and Development of Teaching/Learning Material	52535
IV	Workshops/Seminars	53100
V	Examination Reports	53091
VI	Office Equipments, Teaching Aids and Laboratory Equipment	527620
VII	Furniture for Office, Classrooms, Library and Laboratories	442051
VIII	Library Equipments, Books/Journals	460537
IXA	Expenditure on Meeting of Governing Bodies and Committees	69407
X	Honorariums to Controller of Examinations	96000
XI	Renovation and Repairs not leading to Construction of a New Building	981400
XIII	Extension Activity	30034
		<u>2028623</u>



**THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS),  
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	Rs
Amount spent out of UGC Grant	16,00,000
Interest credited to UGC Autonomy a/c	27,250
Amount advanced by the Management	4,00,000
Amount transferred from Management	775
<b>Total amount spent</b>	<b>20,28,625</b>

Members to Approve:

Secretary: Mrs. A. Anura A. Anura

Principal: Dr. D. Saritha D. Saritha

Deans Academic Affairs: Dr. T. Palaniasami T. Palaniasami  
Mrs. K. Ponnambal K. Ponnambal

Finance Committee: Mrs. M. Uma Rani M. Uma Rani  
Mrs. K. Sowmithra Priya K. Sowmithra Priya

13<sup>th</sup> July, 2015.

The finance committee will be held on 16<sup>th</sup> July, 2015 to discuss on the revision of budget for the financial year 2015-16.

Date: 16<sup>th</sup> July 2015.

Venue: Secretary Room

Time: 11 a.m.

**AGENDA**

- To revise budget of the financial year 2015-16.
- To finalize the list of equipments to be purchased for library and laboratories.



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Secretary : Mrs. A. Anura N. Anura

Principal : Dr. D. Sathika D. Sathika

Deans, Academic Affairs : Dr. T. Palanesswari T. Palani  
Mrs. E. Ponnalar E. Ponnalar

Finance Committee : Mrs. M. Uma Rani M. Umah

Mrs. B. Deepa B. Deepa

Mrs. K. Senthara Priya K. Senthara Priya

Purchase Committee : Mrs. S. Saraswathy S. Saraswathy

Dr. M. Mangalakshmi M. Mangalakshmi

16<sup>th</sup> July 2015

Members Present :

Secretary : Mrs. A. Anura N. Anura

Principal : Dr. D. Sathika D. Sathika

Deans, Academic Affairs : Dr. T. Palanesswari T. Palani  
Mrs. E. Ponnalar E. Ponnalar

Finance Committee : Mrs. M. Uma Rani M. Umah

Mrs. B. Deepa B. Deepa

Mrs. K. Senthara Priya K. Senthara Priya

Purchase Committee : Mrs. S. Saraswathy S. Saraswathy

Dr. M. Mangalakshmi

MINUTES OF THE MEETING

It is hereby RESOLVED that to revise the budget for the major item VII Furniture for office, classrooms, library and Laboratories and renovation and repair not leading to construction of a New Building due to the following reasons:

- Creating temporary division for the Botany Lab. Cost: Estimated Botany Lab and Zoology Lab Rs. 70000 Approx
- Built in shelves to the existing Botany Lab Tables Rs 80000 Approx

Estimated total amount required for renovation - Rs 150000



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Minutes dated 11.3.15 Amount allotted for Renovation Rs 375000 No. 60

Excess amount allotted for Renovation Rs 225000

Amount allotted for Furniture Rs 400000

The excess amount allotted for renovation <sup>to</sup> transferred to furniture.

	Actual Budget Rs.	Revised Budget Rs.
<u>VII</u> Furniture for Class rooms, Office, Library and Laboratory	400000	625000
<u>XII</u> Renovation and Repairs not heading to Construction of a New Building	375000	150000

It is also RESOLVED that the following list of equipment to be purchased for Laboratories and Library:

Department of Physics : Hot Air Oven - Qty 1 \* N.Vijay

Department of Chemistry : Orbital Shaker - Qty 1 \* G.Valli

Department of Botany : Kjeldahl Distillation Unit - Qty 1 \* Sub

Library : Bar Code Scanner : Qty 2 \* <sup>Supriya</sup>

Members to Approve:

Secretary: Mrs. A. Aruna

A. Aruna

Principal : Dr. D. Sridhara

D. Sridhara

Deans, Academic Affairs: Dr. T. Palaniveswari

T. Palan

Mrs. E. Ponnalar

E. Ponnalar

Finance Committee : Mrs. M. Uma Rani M. Omaleni

Mrs. B. Deepa B. Dr.

Mrs. K. Sankara Priya K. Sankara Priya



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Purchase Committee : Mrs. S. Saraswathy S. Saraswathy.

Dr. M. Mangalabharathi M. Mangalabharathi

10<sup>th</sup> Aug. 2015

The finance committee meeting will be held on  
13<sup>th</sup> Aug. 2015 to discuss and decide the faculty for the  
Examination Cell and fees payable and honorarium of  
for the End Semester Examination by duty undertaken by the  
faculty and non-teaching staff.

Date : 13<sup>th</sup> Aug. 2015

Time : 11 a.m.

Venue : Secretary Room.

Agenda

- To form the Examination Cell to conduct Academic and Administrative Audit to assess the quality assurance strategy followed by the Office of the Controller of Examinations.
- To approve the examination fees for Regular, Practical and Repeat examinations and Reevaluation fees for the End Semester Examinations.
- To fix honorarium payable to the faculty and non-teaching staff for the work done during End Semester Examination.
- To discuss on the fringe benefit payable to Class IV employees for the work done during End Semester Examination.

Secretary : Mrs. A. Parvathi A. Parvathi

Principal : Dr. D. Sasikuma D. Sasikuma

Deans, Academic Affairs : Dr. P. Balasubramanian T. Palanisami  
Mrs. K. Ponnambal E. Ponnambal



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Finance Committee : Mrs. M. Uma Rani H. Umashini  
Mrs. B. Deepa B. An.  
Mrs. K. Senthara Priya K. Senthara Priya

Special Invites :  
Controller of Examinations : Dr. K. P. Radha R. P. Radha  
Deputy Controller of Examinations : Dr. S. Pethanachi Selvan  
S. Pethanachi Selvan

13<sup>th</sup> Aug. 2015

Members Present :  
Secretary : Mrs. A. Aruna A. Aruna

Principal : Dr. D. Sasireka D. Sasireka

Deans, Academic Affairs : Dr. T. Palaniaswami T. Palaniaswami  
Mrs. K. Ponnalar E. Ponnalar

Finance Committee : Mrs. M. Uma Rani H. Umashini  
Mrs. B. Deepa B. An.  
Mrs. K. Senthara Priya K. Senthara Priya

Special Invites :  
Controller of Examinations : Dr. K. P. Radha R. P. Radha  
Deputy Controller of Examinations : Dr. S. Pethanachi Selvan  
S. Pethanachi Selvan

**MINUTES OF THE MEETING**

It is hereby RESOLVED that to form Examination Cell having the following faculty to conduct Internal Academic and Administration Audit to assess the quality assurance strategy followed by the Office of the Controller of Examinations :



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Faculty	Position
1. Dr. D. Basireka Principal & Chief Controller of Examination	President
2. Dr. K. P. Radha Associate Professor of Physics & Controller of Examinations	Secretary
3. Dr. S. Pethanachi Selvam Associate Professor of Maths & Deputy Controller of Examinations	Joint Secretary
4. Mrs. S. Siva Dewi Associate Professor of Physics	Member
5. Mrs. S. Sathya Associate Professor of Computer Science	Member
6. Dr. B. Siva Priya Associate Professor of English	Member
7. Dr. S. Grahalakshmi Assistant Professor of Commerce	Member

It is hereby RESOLVED that to approve the examination fees for Regular, Practical and Repeat examinations and Revaluation Fees for the End Semester Examinations.

It is hereby RESOLVED that to approve the honorarium payable to the faculty and non teaching staff based on the nature of work and the number of sessions during the End Semester Examinations.

It is hereby RESOLVED that to pay fringe benefit to the Class IV employees on fixed basis. But the absence for the number of sessions during the End Semester Examinations period is to be considered for calculating final payment.



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In the forthcoming Governing Body Meeting,  
the details of honorarium payable to the faculty and  
non-teaching staff and payment of fringe benefit to  
the Class IV employees is to be presented for  
approval.

Members to Approve :

Secretary : Mrs. A. Aruna A. Aruna

Principal : Dr. D. Sasitika D. Sasitika

Deans, Academic Affairs : Dr. T. Palanesswari T. Palanesswari  
Mrs. E. Ponnalar E. Ponnalar

Finance Committee : Mrs. M. Uma Rani M. Uma Rani  
Mrs. K. Sankara Priya K. Sankara Priya  
Mrs. B. Deepa B. Deepa

Special Invites :

Controller of Examinations : Dr. K. P. Radha K. P. Radha

Deputy Controller of Examinations : Dr. S. Pethanachi Selvam  
S. Pethanachi Selvam

08.10.15

The finance committee meeting will be held on  
09.10.15 to review the abstract of expenditure  
up to date for the financial year 2015-16, under  
UGC Autonomy Grant.

Date : 09.10.15

Time : 11.00 a.m.

Venue : Secretary Room.





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AGENDA

To review the abstract of expenditure for the half year ended 30<sup>th</sup> September 2015, of the financial year 2015-16.

Secretary : Mrs. A. Azhara A. Azhara

Principal : Dr. D. Sasireka Sasireka

Deans, Academic Affairs : Dr. T. Palanesswari T. Palanesswari  
Mrs E. Ponnambal E. Ponnambal

Finance Committee : Mrs. M. Uma Rani H. Umashini  
Mrs. B. Deepa B. Deepa  
Mrs. K. Sounthara Priya K. Sounthara Priya

09.10.15

Members Present :

Secretary : Mrs. A. Azhara A. Azhara

Principal : Dr. D. Sasireka Sasireka

Deans, Academic Affairs : Dr. T. Palanesswari T. Palanesswari  
Mrs E. Ponnambal E. Ponnambal

Finance Committee : Mrs. M. Uma Rani H. Umashini  
Mrs. B. Deepa B. Deepa  
Mrs. K. Sounthara Priya K. Sounthara Priya

MINUTES OF THE MEETING

It is hereby **RESOLVED** that to approve the abstract of expenditure for the half year ended 30<sup>th</sup> September, 2015.



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Abstract of Expenditure	Rs.
Guest / Visiting faculty	74,250
Orientation and retraining of teachers	20,000
Redesigning courses and development of teaching / learning material	62,055
Workshops / Seminars	26,200
Furniture for Office, Classrooms, Library and Laboratories	6,50,000
Library equipments, books / journals	1,03,643
Expenditure on meeting of the Governing Bodies and Committees	3,000
Honorarium to the Controller of Examinations	40,000
Extension activities	30,046
<b>TOTAL SPENT</b>	<b>10,09,194</b>

It is also informed that a bank interest of  
Rs. 28,662 being credited to UGC Autonomy  
account.

Members to approve:

Secretary : Mrs. A. Anna A. Anna  
Principal : Dr. D. Sarinika D. Sarinika  
Deans, Academic Affairs : Dr. T. Palanesswari T. Palanesswari  
Mrs. E. Poornima E. Poornima

Finance Committee : Mrs. M. Uma Rani M. Uma Rani  
Mrs. B. Deepa B. Deepa  
Mrs. K. Sanythara Priya K. Sanythara Priya



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01.12.15

The finance committee meeting will be held on 02.12.15 to discuss on the details of guidelines received from UGC dated 10.11.15, received on 30.11.15.

Date : 02.12.15

Time : 11.00 a.m.

Venue : Secretary Room.

AGENDA

\* To discuss on the details of guidelines received from UGC regarding the utilization of Autonomy Grant for the financial year 2015-16.

\* To revise the budget as per the guidelines received from UGC.

Secretary : Mrs. A. Anura A - Anura  
Principal : Dr. D. Saravika D Saravika

Deans, Academic Affairs : Dr. T. Balasubramani T. Palaniam  
Mrs. E. Ponnambal E. Ponnambal

Finance Committee : Mrs. M. Uma Rani M. Umadevi  
Mrs. B. Deepa B. An-  
Mrs. K. Sourdharani Priya K. Sourdharani

02.12.15

Members Present.

Secretary : Mrs. A. Anura A - Anura  
Principal : Dr. D. Saravika D Saravika



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Deans. Academic Affairs : Dr. T. Palanesswari T. Palan  
Mrs. E. Ponmalai E. Ponmalai

Finance Committee : Mrs. M. Uma Rani M. Uma Rani  
Mrs. B. Deepa B. Deepa  
Mrs. K. Senthiladevi K. Senthiladevi  
P. N.

MINUTES OF THE MEETING

It is hereby **RESOLVED** to revise the amount allocated for the major item VII and X in the budget for the financial year 2015-16.

It is hereby **RESOLVED** to transfer the excess amount of Rs. 36,000 to make changes in the amount of major item X. Honorarium to Controller of Examinations at Rs. 60,000 instead of Rs. 96,000. Further, it is **RESOLVED** to transfer the excess amount of Rs. 36,000 (due to change) to the major item VII. Furniture for office, classrooms, library and laboratories.

Hence, the revised budget for the items VII and X are as follows.

	Actual Budget (Rs)	Revised Budget (Rs)
VII. Furniture for office, classrooms, library and laboratories.	625000	661000
X. Honorarium to Controller of Examinations.	96000	60000

Members to approve

Secretary : Mrs. A. Azma A. Azma  
Principal : Dr. D. Saritha D. Saritha

Deans. Academic Affairs : Dr. T. Palanesswari T. Palan  
Mrs. E. Ponmalai E. Ponmalai



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Finance Committee : Mrs. M. Uma Rani M. Uma Rani  
Mrs. B. Deepa B. Deepa  
Mrs. K. Sounthara Priya K. Sounthara Priya

01.03.16  
The finance committee meeting will be held  
on 02.03.16 to approve the abstract of expenditure  
for the financial year 2015-16 till date and to  
approve the budget proposal prepared by the  
finance committee for the forthcoming year 2016-17.

Date : 02.03.16  
Time : 11.00 a.m  
Venue : Secretary Room

Agenda

- \* To review and approve the abstract of expenditure for the financial year upto 29<sup>th</sup> Feb 2016.
- \* To approve the budget proposal for the forthcoming financial year 2016-17.

Secretary : Mrs. A. Aruna A. Aruna  
Principal : Dr. D. Saririka D. Saririka

Deans, Academic Affairs : Dr. T. Palaniswari T. Palaniswari  
Mrs. E. Ponnambal E. Ponnambal

Finance Committee : Mrs. M. Uma Rani M. Uma Rani  
Mrs. B. Deepa B. Deepa  
Mrs. K. Sounthara Priya K. Sounthara Priya



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02.03.16

Members Present.

Secretary : Mrs. A. Azma  
Principal : Dr. D. Sasireka

A. Anur-  
D. Sasireka

Deans, Academic Affairs : Dr. T. Palanessnari T. Palanessnari  
Mrs. E. Ponnalar E. Ponnalar

Finance Committee : Mrs. M. Uma Rani H. Umahani  
Mrs. B. Deepa B. Dh-

Mrs. K. Senthosa Priga K. Senthosa Priga

MINUTES OF THE MEETING.

It is hereby RESOLVED that to approve the abstract of expenditure for the financial year 2015-16 upto 29.02.16 after review.

Major items	Amount spent in Rs.
I Guest / Visiting faculty	72750
II Orientation and Retraining of Teachers	27991
III Redesigning courses and development of teaching / learning material	62055
IV Workshops / Seminars	33700
VI Office Equipments, Teaching Aids and Laboratory Equipments	622673
VII Furniture for office, classrooms, library and laboratories	650000
VIII Library equipments, Books / Journals	246976
X Honorarium to Controller of Examinations	50000
XII Extension Activity	30046
IX Expenditure on the meeting of the Governing bodies & Committees	20000
TOTAL	1816191

It is hereby RESOLVED that to approve the budget proposal for the forthcoming financial year 2016-17.



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Budget for the financial year 2016-17

Major items	Amount (Rs.)
I Guest / Visiting faculty	80000
II Orientation and Retraining of teachers	30000
III Redesigning courses and development of teaching/ learning material	60000
IV Workshops / Seminars	40000
V Examinations Refund	60000
VI Office equipments, Teaching Aids and laboratory equipments	600000
VII Furniture for office, Class rooms, library and laboratories	715000
VIII Library equipments, books / Journals	2,00000
IX Expenditure on meeting of the Governing bodies and committees	25000
X Honorarium to Controller of Examinations	60000
XI Renovation and Repairs	1,00000
XII Extension activity	30000
TOTAL	20,00,000

Members to approve

Secretary : Mrs. A. Anura  
Principal : Dr. D. Sasireka

A. Anura  
Sasireka

Deans, Academic Affairs : Dr. T. Palaniceswari T. Palan  
Mrs. E. Ponnalar E. Ponnalar

Finance Committee : Mrs. M. Uma Rani K. K. K.  
Mrs. B. Deepa B. D.  
Mrs. K. Senthil Priya K. Senthil Priya



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12.04.16

The finance committee meeting will be held on 13.04.16 to review and approve the abstract of expenditure for the financial year 2015-2016 to be forwarded to UGC.

Date : 13.04.16  
Time : 11.00 a.m.  
Venue : Secretary Room.

AGENDA

To review and approve the abstract of expenditure for the financial year 2015-2016 to be forwarded to UGC.

Secretary : Mrs. A. Ashna A. Ashna  
Principal : Dr. D. Sasireka D. Sasireka  
Deans, Academic Affairs : Dr. T. Palanesswari T. Palanesswari  
Mrs. E. Ponnalar E. Ponnalar  
Finance Committee : Mrs. M. Uma Rani M. Uma Rani  
Mrs. B. Deepa B. Deepa  
Mrs. K. Sowthara Priya K. Sowthara Priya

Members Present

13.04.16

Secretary : Mrs. A. Ashna A. Ashna  
Principal : Dr. D. Sasireka D. Sasireka  
Deans, Academic Affairs : Dr. T. Palanesswari T. Palanesswari  
Mrs. E. Ponnalar E. Ponnalar  
Finance Committee : Mrs. M. Uma Rani M. Uma Rani  
Mrs. B. Deepa B. Deepa  
Mrs. K. Sowthara Priya K. Sowthara Priya





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Minutes of the Meeting

It is hereby **RESOLVED** that to approve the abstract of expenditure for the financial year 2015-2016, under UGC Autonomy Grant.

S.No.	Major Items	Total Amount (Rs)
I	Guest / Visiting faculty	76750
II	Orientation and retaining of Teachers	30991
III	Redesigning courses and development of training / learning materials	62055
IV	Workshop / Seminars	40700
V	Examination Reforms	60000
VI	Office Equipments, Teaching Aids and Laboratory Equipments	655520
VII	Furniture for office, Class Rooms, Library and laboratories	650000
VIII	Library Equipments / Books / Journals	246976
IX	Expenditure on Meeting of the Governing Bodies and Committees	17500
X	Honorariums to Controller of Examinations	60000
XI	Renovation and Repairs not leading to Construction of a new building	111568
XII	Extension Activity	30046
	<b>TOTAL</b>	<b>2042106</b>

Amount spent out of UGC Grant - Rs. 16,00,000

Interest amount utilized - Rs. 42,106

Amount advanced by Management - Rs. 4,00,000

**Total Amount Spent - Rs. 20,42,106**

Members to approve

Secretary

: Mrs. A. Azhara

A - Auro.



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Principal : Dr. D. Sasikta *D. Sasikta*

Deans. Academic Affairs : Dr. T. Palancesswari *T. Palancesswari*  
Mrs. E. Panimalar *E. Panimalar*

Finance Committee : Mrs. M. Uma Rani *M. Uma Rani*  
Mrs. B. Deepa *B. Deepa*  
Mrs. K. Senthosa Priya *K. Senthosa Priya*